

**MEMORANDUM OF UNDERSTANDING
BETWEEN
BOARD OF EDUCATION, JACKSONVILLE SCHOOL DISTRICT #117
AND
DISTRICT #117 SUPPORT PERSONNEL/IEA/NEA (BUS DRIVERS)**

This memorandum serves as an agreement between the District #117 Support Personnel/IEA/NEA Bus Drivers and the Board of Education, Jacksonville School District #117 to enter into an agreement with Jack Harney to temporarily provide administrative oversight and leadership in operational functions in addition to his duties as assistant mechanic beginning immediately on August 9, 2013 and ending on October 15, 2013. Such recognition and tacit approval of this arrangement are non-precedential in nature and apply only in this single instance. The terms of the arrangement for these additional services are strictly between Mr. Harney and District #117, and as such are not subject to the grievance process or the provisions of the collective bargaining agreement.

Donald R. Grubb
DISTRICT #117 SUPPORT PERSONNEL/IEA/NEA
(BUS DRIVERS)

8-30-2013
Dated

Ken Heater
PRESIDENT, BOARD OF EDUCATION, JACKSONVILLE
SCHOOL DISTRICT #117

9-18-2013
Dated

ATTEST:

Debra L. McLean
Board Secretary

9-18-13
Dated

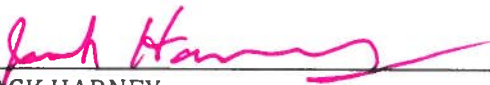
**MEMORANDUM OF UNDERSTANDING
BETWEEN
BOARD OF EDUCATION, JACKSONVILLE SCHOOL DISTRICT #117
AND JACK HARNEY**

This memorandum serves as an agreement between Jack Harney and the Board of Education, Jacksonville School District #117 pursuant to a memorandum of understanding with District #117 Support Personnel/IEA/NEA Bus Drivers (attached) allowing the District to enter into an agreement with Jack Harney to temporarily provide administrative oversight and leadership in operational functions in addition to his duties as assistant mechanic beginning immediately on August 9, 2013 and ending on October 15, 2013. Such recognition and tacit approval of this arrangement are non-precedential in nature and apply only in this single instance. The terms of this arrangement as listed below for these additional services are strictly between Mr. Harney and District #117, and as such are not subject to the grievance process or the provisions of the collective bargaining agreement.

- **Qualifications** - Extensive knowledge of and experience with District 117's bus garage operations including the scheduling of routes, assigning personnel, and the administration of extra trips.
- **Job Duties** - Handle the day-to-day operations of the bus garage including the establishment of transportation routes and transitioning information to the new transportation director once hired. All administrative duties including the supervision of staff will be done by Craig Castleberry, Interim Transportation Director, Lori Niemeier, Chief Financial Officer, and Dana Kinley, Director of Human Resources and Public Relations.
- **Extra Trips** - Decline all assigned extra trips through October 15, 2013, but remain in the trip pool such that resumption of extra trips can occur promptly on October 16, 2013.
- **Compensation & Duration** - \$6,000 in addition to current salary for additional work managing the transportation department through October 15, 2013. Hours of work would

not be limited to 8 hours per day or 5 days per week. Rather, the additional payment would compensate for all work necessary to maintain smooth operations at the garage. Both parties are agreeable to extending the ending date under a separate agreement should a director not be ready to assume full duties prior to October 16, 2013. Compensation will be paid in either one lump sum or annualized in equal payments during fiscal year 2014 as determined by Mr. Harney.

- **Report To** - Report directly to Craig Castleberry, Interim Director of Transportation.
- **Transition Back to Regular Duties After Conclusion of MOU** - Effective October 16, 2013 return to duties previously held prior to the inception of this MOU.



JACK HARNEY
(BUS DRIVER & ASSISTANT MECHANIC)

9-4-13

Dated



PRESIDENT, BOARD OF EDUCATION, JACKSONVILLE
SCHOOL DISTRICT #117

9-25-13

Dated

ATTEST:



Board Secretary

9-25-13

Dated

Attachment: MOU between the District #117 Support Personnel/IEA/NEA Bus Drivers and the Board of Education, Jacksonville School District #117, August 30, 2013